



**Timeline for Agencies to Come into Compliance
with the New Background Screening Agency Accreditation Program (BSAAP) Standard**

Following the notice and comment period, a final Standard will be reviewed, approved and published. Upon publication of the new BSAAP Standard, agencies will have two (2)-years* to come under compliance with the BSAAP Standard. The date the final BSAAP Standard is published (via napbs.com) will mark the start of the two (2)-year period*. Agencies in various stages of the accreditation process will fall under the new BSAAP Standard with the following timeline:

Stage in Accreditation Process	Notification of Compliance from Agency to NAPBS	Desk and Onsite Audits
Accredited agency <i>(Accreditation granted on or before date Standard is published.)</i>	Accredited agency must send NAPBS a letter stating they are in compliance with the new Standard within two (2)-years* of the date the new Standard is published.	At the accredited agency’s next audit following the 24 month* period (whether Interim Surveillance Audit or Re-accreditation), the audit will be based on the new BSAAP Standard.
Applicant agency with Initial Accreditation Application packet* submitted <i>(Application packet submitted on or before date Standard is published)</i>	Agencies must send NAPBS a letter stating they are in compliance with the new Standard within two (2)-years* of the date the new Standard is published (provided the agency is granted initial accreditation by the BSCC).	The applicant agency will be audited using the old BSAAP Standard. The accredited agency’s subsequent audit, including the three (3)-year Interim Surveillance Audit will be based on the new BSAAP Standard (provided the agency is granted initial accreditation by the BSCC).
Letter of Intent (LOI) submitted <i>(LOI submitted on or before date Standard is published but has not yet submitted an application packet*)</i>		Agencies submitting a completed application* packet after the new BSAAP Standard is published will be audited based on the newly published BSAAP Standard.

*Timeframe has been updated as of 12/14/17

*** A completed application packet includes initial accreditation application, fee and all written materials complete and submitted for audit.**